



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAMGARH COLLEGE RAMGARH
Name of the head of the Institution	Dr. Mithilesh Kumar Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07463041969
Mobile no.	7209720621
Registered Email	bramgarh@yahoo.com
Alternate Email	ratnapandey68@gmail.com
Address	Ramgarh College Muramkala
City/Town	Ramgarh
State/UT	Jharkhand
Pincode	829122
2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Ratna Pandey
Phone no/Alternate Phone no.	07463041969
Mobile no.	7209720621
Registered Email	ratnapandey68@gmail.com
Alternate Email	bramgarh@yahoo.com
3. Website Address	

Web-link of the AQAR: (Previous Academic Year)	http://ramgarhcollege.in/images/iqac/2018-19_aqar_report.pdf																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes, whether it is uploaded in the institutional website: Weblink :	http://ramgarhcollege.in/images/iqac/CALENDER_2019_20.pdf																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.02</td> <td>2009</td> <td>30-Sep-2009</td> <td>29-Sep-2014</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.01</td> <td>2015</td> <td>15-Nov-2015</td> <td>14-Nov-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.02	2009	30-Sep-2009	29-Sep-2014	2	B	2.01	2015	15-Nov-2015	14-Nov-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	2.02	2009	30-Sep-2009	29-Sep-2014																				
2	B	2.01	2015	15-Nov-2015	14-Nov-2020																				
6. Date of Establishment of IQAC	01-Apr-2010																								
7. Internal Quality Assurance System																									
Quality initiatives by IQAC during the year for promoting quality culture																									
Item /Title of the quality initiative by IQAC			Date & Duration	Number of participants/ beneficiaries																					
Webinar by department of English			27-May-2020 1	40																					
Organised webinar with faculty of Science			30-May-2020 1	120																					
Lecture series by department of Hindi			26-May-2020 1	75																					
Webinar by department of Hindi			27-May-2020 1	30																					
Self employment awareness program in collaboration with KHADI GRAM UDYOG (MSME)			26-Feb-2020 1	35																					
Webinar by department of History			12-Jun-2020 1	100																					
L::asset('/', 'public/')'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'. \$instdata->upload_special_status)}} <div style="text-align: center;">View Uploaded File</div>																									
8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.																									
Institution/Department/Faculty		Scheme	Funding Agency	Year of award with duration	Amount																				
Nil		Nil	Nil	2020 0	0																				
No Files Uploaded !!!																									
9. Whether composition of IQAC as	Yes																								

per latest NAAC guidelines:	
Upload latest notification of formation of IQAC	View Link
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • A seminar on old age was organised by CMIG RRTC Kolkata. The title of the seminar was Sensitisation program on old age. 	
<ul style="list-style-type: none"> • Equal opportunity cell was formed. Workshop on Equal opportunity was organised by the cell. 	
<ul style="list-style-type: none"> • Self employment awareness programme in collaboration with Khadi Gram Udyog MSME. 	
<ul style="list-style-type: none"> • To develop scientific temperament of the college students the science faculty organised various webinars. Webinars were also organised in all the subjects. 	
<ul style="list-style-type: none"> • NSS students contributed to the awareness regarding COVID. Distributed Masks & encouraged awareness regarding social distancing in the masses. 	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achievements/Outcomes
Alternative energy initiative has been taken demand for installation of solar energy power has been raised by IQAC achievement.	Paper work is in progress. The proposal has been sent to JREDA through university.
Plan to introduced NCC in the college.	Work for starting NCC in the institution is in its final stage.
Self employment awareness program.	The students became aware about the existing job scenario. They learnt the ways of becoming self employed.
Webinars on various topics were organised by the faculty members. Stress was laid to impart knowledge about COVID and its impact on the world community.	Awareness about COVID, precautions and safety measures improved.
To overcome the problem of regular classes online teaching was started at the very beginning of lockdown.	Virtual classes helped students to continue with their academic work.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	25-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I - CURRICULAR ASPECTS**1.1 - Curriculum Planning and Implementation**

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ramgarh College is a constituent unit of Vinoba Bhave University and follows the curriculum of the University. Senior teachers of Ramgarh College are invited by the university if any are required in the curriculum to cater to the needs of the students. In July the Staff meet to discuss the various activities in accordance with the faculty's vision for the academic year. They discuss ways in which teaching and learning can be made effective. The college tries to provide quality education among the students. Our mission is to ensure quality education and we are committed to the total educational experience in terms of process as well as practice so that they can contribute to the growth and progress of society, nation and mankind at large. Academic calendar and routine are prepared and maintained by the faculty members. Teachers are involved in question setting and marking work. Value education is continuously imparted to the students for their overall development. A career development program is organised to make them face the challenges of the world. Students are expected to abide by the rules and regulations of the college and adopt discipline as the key to their personal development.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship
Nil	Nil	Nil	0	Nil

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Master in History	10, 11, 12
MA	Master in Hindi	10, 11, 12
MA	Master in English	10, 11, 12
MA	Master in Psychology	10, 11, 12

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated College during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective
Nil	Nil	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma
Number of Students	0	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students
Nil	Nil	0

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects
Nil	Nil	0

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from all the stakeholders was analysed. The parents and alumni demanded a permanent boundary problem as security of their ward is of utmost concern. This issue has been resolved. The boundary has been reconstructed. The repeated and regular demand of students has been resolved by the construction of boys hostel adjoining the boundary. Demand of PG department and rooms will be attended as the college plans to shift to the new multipurpose building for various activities. The university is satisfied with the progress of Ramgarh College and its esteem.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received
BA	Hons .	1722	1352
BSc	Hons .	344	232
BCom	Hons .	240	179
MCom	Hons .	120	99
MA	Hons .	383	316

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses
2019	4723	477	32	0

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resource

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms
0	0	0	0	0

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2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Nil

Number of students enrolled in the institution	Number of fulltime teachers	M
0	0	

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year
32	32	0	0

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, Government or recognised bodies
Nil	Nil	Nil	Nil

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2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year**

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration end/ year
BA	As prescribed by the University	UG II/2018-21	07/09/2019	21
BCom	As prescribed by the University	UG II/2018-21	07/09/2019	21
BSc	As prescribed by the University	UG II/2018-21	07/09/2019	21
BA	As prescribed by the University	UG IV/2017-20	31/07/2019	09
BSc	As prescribed by the University	UG IV/2017-20	31/07/2019	09
BCom	As prescribed by the University	UG IV/2017-20	31/07/2019	09
BA	As prescribed by the University	P-III old spl Course	11/07/2019	26
BCom	As prescribed by the University	P-III old spl Course	11/07/2019	26
BSc	As prescribed by the University	P-III old spl Course	11/07/2019	26

[View Uploaded File](#)**2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

The continuous internal evaluation system is an ongoing process. We follow CBCS system involved in question setting and evaluation work. Internal exam of 20 marks is held during It is of 20 marks. Internal marks are added in the marks of the final university exam. The is 1 ½ hours and it is scheduled by the institute. The examination department maintains students who appear for the internal Examination. Answer books are maintained for record. record of the marks allotted in the internal exams. Retest is taken for the students with (after the permission from the college administration). There is a mechanism to deal with related with the internal Examination. All grievances are taken seriously and applied within stipulated period. The teachers who form the most important part of this mechanism transparent and true to their ideals.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic calendar for conduct of Academic examination is prepared and notified by the College prepares Academic calendar of its own which cannot be contrary to date sheet provided by university. The Academic calendar prepared by the college for the year 2019-20 comprises schedule, sports activities, NSS activities, Cultural activities, holidays and other activities conducted in the college during the academic year.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated on website of the institution (to provide the weblink)

<http://ramgarhcollege.in/index.php/syllabus>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of student final year exam
As prescribed by the University	BA	Hons./Gen.	675	597
As prescribed by the University	BSc	Hons./Gen.	147	130
As prescribed by the University	BCom	Hons./Gen.	203	179

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results as weblink)

<http://ramgarhcollege.in/images/igac/SSS2.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received
Nil	0	Nil	0	

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during

Title of workshop/seminar	Name of the Dept.
Nil	Nil

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
Nil	Nil	Nil	Nil

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Da
Nil	Nil	Nil	Nil	Nil	

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Award
Nil	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact
National	Hindi	1	(
International	Physics	2	7.
International	Hindi	2	6.
National	English	1	(

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceeding year

Department	Number of Publication
Hindi	2

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Num
Nil	Nil	Nil	Nil	0	Nil	

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional of the
Nil	Nil	Nil	Nil	0	0	

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National
Attended/Seminars/Workshops	3	6

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Govern through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sanitization (30.04.2020)	NSS	2	
Mask and Soap distribution (04/04/2020 - 06/04/2020)	NSS	2	
National Unity Camp (28/02/2020 - 05/03/2020)	NSS	4	
Blood Donation (17/11/2019)	NSS	2	
Awareness Nutrition Program (10/10/2019)	NSS	3	
Gandhi Jayanti (02/10/2019)	NSS	8	
Blood Donation (26/09/2019)	NSS	4	
NSS Day (Awareness Blood Donation) (24/09/2019)	NSS	3	
Pre Republic Day Pared (06/09/2019)	NSS	2	
Planting Trees (08/07/2019)	NSS	3	

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3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
Nil	Nil	Nil	

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and pro Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities
AIDS Awareness	NSS	AIDS awareness in Leprosy Colony, Bijulia, Ramgarh (International AIDS Day) (01/12/2019)	3
Swachh Bharat	NSS	Cleanliness Drive in Ramgarh New Bus Stand (03/10/2019)	5
Gender Sensitization	NSS	Seminar on Women Empowerment in Ramgarh College (08/03/2020)	16

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3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support
Nil	Nil	Nil

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc.

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From
Nil	Nil	Nil	Nil

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses et

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participa
Nil	Nil	Nil	0

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure
30	0.32

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Ex
Seminar Halls	
Laboratories	
Class rooms	
Campus Area	
Value of the equipment purchased during the year (rs. in lakhs)	

[View File](#)**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version
Nil	Nil	Nil

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	1954	521675	0	0	1954

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of lau
Nil	Nil	Nil	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Availab (ME
Existing	21	2	21	0	0	3	0	
Added	0	0	0	0	0	0	0	
Total	21	2	21	0	0	3	0	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and i
Nil	Nil

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary componer

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure in phy
30	0.32	0	

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

A master timetable is prepared by the college for utilizing physical, academic and support facilities available in the college. Provision is made for optimal utilization of the facilities in the college. The college has computer facilities. Psychology and science labs are well equipped in the Lab are properly maintained and cleaned by the departmental staff. Discipline is practical. The methods adopted in the college for the betterment of the students is mutual. Teachers are also available to provide guidance to the students. We have an expert sports in-charge. There is also a sports committee to cater to the all round progress of library is used extensively by teachers and students. We also have the facilities a real journals and guide books for competitive exams are available in the library. The students actively participate in Youth festival and other cultural and sports events organised by Quiz competition, debate and cultural activities are organised on a regular basis in Departmental seminars are also encouraged in Ramgarh College. The different committee committee, purchase committee, research wing, sports committee, RUSA etc. are given full oversee and ensure the implementation of our perspective planning.

http://ramgarhcollege.in/images/iqac/Procedures_and_policies_for_maintaining_and_utilizing_physical_academic_and_sup

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	Nil	0
Financial Support from Other Sources		
a) National	Nil	0
b) International	Nil	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled
Nil	Nil	0

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who passed in the comp. ex
Nil	Nil	0	0	0

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and year

Total grievances received	Number of grievances redressed	Avg. number of days for gri
4	4	3

5.2 - Student Progression**5.2.1 - Details of campus placement during the year**

On campus			Off campus	
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated
Nil	0	0	Nil	0

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined
2019	110	B.Com.	Commerce	Ramgarh College

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMA Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level
Inter College Jhoomar (22-10-2019 to 24-10-2019)	University Level
Inter University Kabaddi (M) Tournament (30-12-2019 to 02-01-2020)	University Level
Inter University Kabaddi (F) Tournament (30-12-2019 to 02-01-2020)	University Level
Inter College Volleyball tournament, St. Columbus College, Hazaribag (28-08-2019)	University Level
Selection for Inter College Athletic Meet (27-11-2019)	University Level
Dance Competition (16-08-2019)	College Level
Drama on Environment (07-11-2019)	College Level
Song (Group and Solo) (03-12-2019)	College Level
Independence Day Celebration (Dance, Drama Speech) (15-08-2019)	College Level

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5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (awards should be counted as one)**

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student number
Nil	Nil	Nil	Nil	Nil	Nil

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees (500 words)

The college has a student council and the body is constituted on the basis of election as provisions. The college student union is an elected body constituted on the basis of administrative and academic bodies that have student representatives are student union, cell, disciplinary committee, IQAC etc. The students give suggestion and place the demand immediately acted upon. All the problems related to students are conveyed to college council. Students make regular demand to start PG courses in all the faculties in the college. Students cooperate with the administration in sorting out the boundary issue. The college has left no stone unturned in providing demand of vocational courses and boys hostel raised by the students.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

Yes

Registration of Alumni Association is in progress.

5.4.2 - No. of enrolled Alumni:

85

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

(1) Hindi Diwas Celebration on dated 14-09-2019 (2) Felicitation of Toppers on dated

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration believes in decentralisation of power. To ensure this the department heads have been fully authorized to settle themselves the issues involving their department. Responsibilities of different subjects have been given responsibilities in matters of admission, class distribution, syllabus distribution. For effective implementation of work distribution departmental heads are involved. The management of the college including the Principal and faculty play a proactive role in the implementation of the policy and plans of the college. This practice of decentralization has been introduced with a view to have more involvement of the members of the faculties. We have introduced different committees to carry out different functions. The committees have their special coordinators for effective implementations. We call for meetings at regular intervals and various bodies to implement our agendas and achieve our goal. The college believes in the motto of collective leadership. As such all the stakeholders are involved in day to day running of the college. This creates a congenial atmosphere and also ensures a smooth running of the college. All streams have been included in the different committees and cells of the college. This creates a congenial atmosphere and also ensures a smooth and hustle free running of the college.

6.1.2 - Does the institution have a Management Information System (MIS)?

No

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Our institution provides general education as such we have no specific stream of expertise to be shared by the university. However we interact with the industry of the area to access their needs and accordingly we impart to our students the knowledge of job oriented programs. We also encourage our staff to utilize their skills by providing consultancy services to nearby industries.
Human Resource Management	We aim at quality enhancement in all spheres of life information of human civilization. The teaching and non teaching are the two main pillars of the institution and are complimentary to each other. There is an atmosphere of cooperation between teaching and non teaching staff. Staff Grievance cell is a functional to sort out problems of staff members. Practice of self appraisal of teaching staff is in vogue. Students are provided questionnaires for the faculty and institution. Congenial atmosphere is created for the

	the institution. Registered co-operative society is operational to address the needs of staff. There is also University staff welfare
Curriculum Development	Ramgarh College is a constituent unit of Vinoba Bhave University. The curriculum is as guided by the University. Senior teachers of Ramgarh College are consulted by the university if and when any changes are required in the curriculum to meet the needs of the students. In July the Staff Council chalks out the various ways in which teaching and learning can be made effective. The college provides holistic education among the students. Our mission is to ensure quality education. We are committed to give a total educational experience in terms of practical and theoretical practice so that they can contribute to overall growth and progress of the nation and mankind at large.
Teaching and Learning	The college has a separate cell comprising of faculty members of different disciplines who is responsible for preparing a detailed academic calendar of the college. The care of class routine, terminal examination, tutorials etc. for the students. The test and mid term exams are organised. Our career guidance cell and counselling cell extend all help to the stressed students (failure or drop outs). Drop outs are taken back in the classes while failures are convinced to continue with their studies. The atmosphere of the college is such that the teachers personally ensure that students perform well academically and achieve their post college goals, secure jobs or enter post graduate courses according to their choice, suited to their interests and in line with the education that they have received.
Examination and Evaluation	The college follows the scheme of university examination. Teachers are involved in question setting and evaluation work. Continuous internal assessments are conducted regularly. The schedule of internal examination is made known to students through notices circulated and information in whatsapp. Answer sheets are shared with students for discussion and to improve their learning. The college tries to ensure fair examination and evaluation. Teachers are impartial and true to their duties.
Library, ICT and Physical Infrastructure / Instrumentation	Library provided with INFLIBNET. Library has been computerised and updated with latest progress. The college goes all out to encourage use of ICT aided education by faculties. Special lectures are arranged by eminent resource persons to educate teachers and students about ICT mode of instruction.
Research and Development	We have a research and academic committee which looks after the research work. Research committee is very active and is headed by a senior faculty member. Faculty members are provided with internet accessibility for quick access to information and technological needs. The research wing of the college encourages staff members to go for research work and ensure that they work in reputed journals. The institute motivates teachers for minor and major research.
Admission of Students	The college has a transparent admission process and follows a strict system which is in line with the rules of the university. The college issues a circular in newspaper mentioning the details i.e. the date and time of admission, the last date of admission. The admission is taken purely on merit. The reservation roster is strictly followed and the cut off marks are decided after deliberation. These being different for respective categories viz. General, SC, ST, OBC. General class. The system of online admission through Chancellor Portal is being implemented.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission through transparent merit system, admission counter, Online admission
Examination	Computerised examination department. Online examination system
Finance and Accounts	Computerised
Planning and Development	In progress
Administration	In progress

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided

Nil	Nil	Nil	Nil
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No file uploaded.

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)
2020	Nil	Computer Training	25/01/2020	25/01/2020	Nil
2019	Motivational Lecture	Motivational Lecture	03/12/2019	03/12/2019	21
2020	Stress Management	Stress Management	25/02/2020	25/02/2020	17
2019	Sahaj Yoga	Sahaj Yoga	09/11/2019	09/11/2019	15

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date
Refresher Course	3	06/01/2020
Refresher Course	1	10/12/2019
Refresher Course	1	08/02/2019

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	
32	0	33	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Staff
1. Interest free loan from staff welfare fund. 2. Ramgarh College cooperative credit society is functional. It provides interest free loan.	1. Interest free loan from staff welfare fund. 2. Ramgarh College cooperative credit society is functional. It provides interest free loan.	1. Full freeship 2. Freeship for District welfare SC/ST/OB

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, internal audit is done regularly with the permission of the University. The work is of Chartered Accountants who conduct the financial audit regularly. The last external audit of Aug-Sep, 2014. No major objection was observed.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered)

Name of the non government funding agencies /individuals	Funds/ Grants received
Nil	0

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No
Academic	No	Nil	Yes
Administrative	No	Nil	Yes

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

We believe in transparency in our endeavor and activities and total participation of all We understand our social responsibilities and we expect to live up to it. We have differe are involved towards this end. In the parent teacher meeting problems of the students ar and the suggestions are incorporated in our policies. The major areas where they extend College development. (2) Issues concerning administrative involvement viz. Land dispute: etc. (3) Parents have co-operated with the institution in developing it into an institu Empowering Women. (4) Empowerment of rural youth of neighbouring areas for the overall g of society.

6.5.3 - Development programmes for support staff (at least three)

1. Regular stress management sessions are organised. 2. coordination among the staff teaching) was focused upon the resolve issues (if any) 3. Grievance cell and Women cell redressal of problems.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. PG courses in four subjects in Arts faculty 2. Proposal sent to university for approv radio. 3. Proposal for establishment of English Language Lab 4. Proposal to start voca Proposal for coaching Centre for Football and kabaddi has been sent to the un:

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

b) Participation in NIRF

c) ISO certification

d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Dur
2019	Meeting with the Women Cell and Anti Ragging Cell to encourage them conduct meeting report to IQAC. Female dropout addressed.	07/11/2019	07/11/2019	07/:
2019	Meeting with all Faculty members to find solution to the stalemate arising in uploading AQAR	13/12/2019	13/12/2019	13/:
2020	Meeting with the NSS Committee to encourage students to be socially active in nation building.	25/01/2020	25/01/2020	25/()

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Numbe Female
Gender Sensitization	07/03/2020	08/03/2020	15

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Work on solar panels in progress

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of be
Physical facilities	Yes	3

Rest Rooms	Yes	4
Scribes for examination	Yes	1

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed
2020	1	1	25/02/2020	1	Fighting the Odd	Covid Pandem
2019	1	1	07/11/2019	1	Compassion for the needy	Distribution worm clothes the old orph.

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 word
Nil	Nil	Nil

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number
Blood Donation Camp	17/11/2019	17/11/2019	
National Unity Camp	28/02/2020	05/03/2020	

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of trees on regular basis
Use of renewable Energy: We are in the process of installing solar panels. The initiative successfully taken in the campus of our university.
Ban of use of plastics.
Workshop on conservation and preservation of water.
Energy conservation: We see to it that wastage of energy sources is absolutely checked. Light sources are part of the course.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice-1 Best Practices 2019-20 Encouragement and development of compatibility members (Teaching Non teaching). The academic atmosphere of an institution depends on attitude of the workers of the institution. An amiable environment facilitates in the sp desired goals. Teaching and non teaching staff are complimentary each other. Objective gap between the two main arms of the institution teaching non teaching congenial atmsp the institution. Practice : Work distribution is done in such a way that the participa members is ensured. Formal and informal get togethers are organized in the college car belongingness togetherness is developed amongst the different categories of staff me functions, sports activities, seminars etc are an exemplary show of the feeling of be members of the college show an eagerness to make the (activity/programme organised) a s relieve and relax the members of different wings of the institution is often organise normally informal and the gap between the groups becomes narrower with the end of every session there is arrangement of tea snacks. Obstacles: - Ego is a big stumbler. Hesitat: up feelings is also a drawback and leads to tension. The endeavors of senior teachers an organised by the teachers association staff association helped in thawing the coldness t the two groups. Impact: All teaching non teaching consider the college as their family unturned to keep and maintain the good name of the college. Recourses:- Experienced tea contributory by all Best Practice-2 Empowering rural youth of neighbouring areas Major studding in Ramgarh College are from neighbouring rural areas and belong to economically They need to be empowered. Youth empowerment is a process where youth people are encour:

of their lives. Youth empowerment aims to improve quality of life. Objective:- To develop ideal personality among the youth. • To help them with resources which builds their confidence and make them grow and make them independent and strong. To equip them with essential skills. employment. • To free these youth from addictions. • A large population of youth living in illiterate, to make sure that every youth get education. The Practice From youth group creative task. • Generate awareness of sustainable organic agriculture. • Organizing various seminars for training youth in diverse skill. • Girls can be trained in tailoring, bead painting, dress designing, candle making etc. Boys can be trained in cell phone repair, wheel servicing etc. • Make sure that the youth take the benefits of some government Pradhan Mantri Kaushal Vikas Yojna - Start up India - Make in India - National Rural Livelihood Self Employment in Horticulture - Jharkhand Youth Policy 2007 Problems Poor involvement empowerment programmes • Lack of necessary infrastructure. •

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution

http://ramgarhcollege.in/images/iqac/Best_Practices_2019-20.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not

Our Institution is a semi urban institution and the majority of the students are from rural areas, the students belong to economically backward families. The College tries to impart education to the students of the neighbouring areas. The thrust is to equip them with essential skills and make them employable. Workshops and Seminars for training youth in diverse skills are regularly conducted. Steps are taken to ensure the development of students, to empower them and also to make them responsible citizens. Thus true to the vision, priority and thrust of the institution, we have been successful in imparting the spirit of nationalism and brotherhood in our students, thus empowering the rural youth.

Provide the weblink of the institution

http://ramgarhcollege.in/images/iqac/FUTURE_PLAN_FOR_20-21.pdf

8.Future Plans of Actions for Next Academic Year

The college acknowledges the necessity to improve the process of teaching and learning and plans innovative actions and plans. Dreams cannot be accomplished without proper planning. We plan to convert Ramgarh College into an autonomous college. Some of our plans are enumerated below: • Plan for girls hostel • Plan to start PG departments of arts faculty • Plan to start PG in faculty of Science. • Plan to organise • Plan to start mentor system • Plan to have collaboration with some local industries